

**Advertisement for the post of “Data Entry Operator” in ICMR funded study**

(i)	Method of Recruitment	<b>On Contract Basis.</b>
(ii)	Monthly remuneration	As per Rules
(iv)	Selection procedure	A panel of suitable candidates will be prepared on the basis of their resume and experience
(v)	Terms and Conditions	The selected candidates will not have any right for appointment /regular appointment against any post in the Government on the basis of the contractual employment.
(vi)	Educational Qualifications	Essential: <ul style="list-style-type: none"><li>• Graduate degree from a recognized university or equivalent</li><li>• One year diploma in computer application.</li><li>• Should possess a speed of not less than 8000 key depression per hour for data entry work</li></ul> Desirable: Knowledge of MS-Word, Excel, Power point, SPSS, good knowledge of english language, short hand

Interested candidates may send the hard copy of their application with resume at the address given below providing their full details including the following:  
Candidates are advised not to send any documents in the originals alongwith the application. Last date of posting the applications is upto 01/09 /2015.

TB Lab  
Room No. 2056  
2<sup>nd</sup> Floor, Teaching Block  
AIIMS, New Delhi – 29

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